#### **Outwood Grange Academy**



Potovens Lane, Outwood, Wakefield, West Yorkshire, WF1 2PF

Tel: +44(0)1924 204350

Web: www.grange.outwood.com Email: enquiries@grange.outwood.com

Principal: Mr Andrew Downing

### Dear Parent/Carer

As part of our continued engagement with you regarding your child's progress, our **Key Stage 3 Parents/Carers Evening** will be taking place on **Tuesday 21 February from 3:30pm to 7pm** in the **Arts Centre**. Room locations for each department are on the reverse of this letter. The booking system will close to new appointments at 2:30pm on the day to allow staff the time to organise data and information for all appointments.

Parking is available in the Arts Centre. Please follow the signs when you arrive on site and follow the one way system.

The meetings are booked online and will be held in-person. The meetings will take place over the three floors of the Arts Centre. The purpose of each meeting is to discuss your child's effort and attainment in each particular subject and for you to raise any queries.

Additional stands & stalls will also be available to offer drop-in support, including:

- Attendance Support
- SEND & Inclusion
- Mental Health
- Free School Meal forms
- Learning Managers

Please review your child's most recent Praising Stars report to guide your appointment choices. Previous PS reports can be viewed on our Parent Portal at <a href="https://parentportal.outwood.com">https://parentportal.outwood.com</a>

To make your appointments please login at: <a href="https://parents-booking.co.uk/outwoodgrange">https://parents-booking.co.uk/outwoodgrange</a> To login you will need to enter:

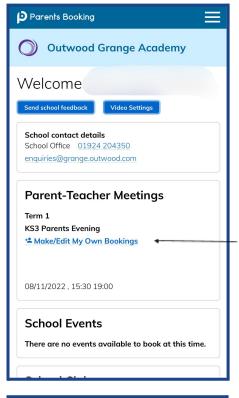
- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

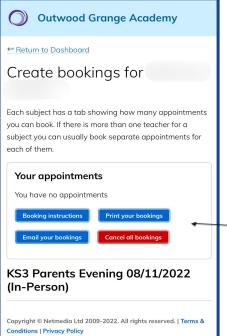
If you are unable to book at home, please contact the school office for help by emailing: <a href="mailto:enquiries@grange.outwood.com">enquiries@grange.outwood.com</a> or calling reception during office hours on 01924 204350. We look forward to welcoming you on to our site and to meeting all the teachers who put students first, raise standards and transform lives.

Yours faithfully

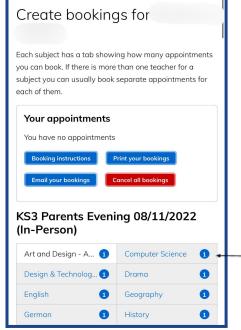
Lee Woods Vice Principal



After entering your child's details you will see this page.
Please click 'make/edit my own bookings' to be taken to the next page.



If you get to this page and you don't see any subjects below the 4 options, please wait for 30 seconds for all the classes to load for your child in the background.



← Return to Dashboard

This is what the page should look like so you can then select subjects to book.

# **Arts Centre Department Layout**







### MIDDLE FLOOR

(UP | FLIGHT OF STAIRS)





## **GROUND FLOOR**

